



International Organization for Migration (IOM)
The UN Migration Agency

Terms of reference
Internship – January 2018
International Relations, Political Science or Communications

Title: Media and Communications Intern

Organizational Unit: Regional Communications Unit – San José

Duration: Four Months (starting January 8 - May 2018)

Working hours: Full-time

Stipend: USD \$250 monthly

Selection process: Short listed applicants will be asked to complete an English written test and an interview

1. Background:

The selected person for this internship will support the implementation of the Regional Communications Strategy of the International Organization for Migration (IOM)'s Regional Office for Central America, North America and the Caribbean. The intern will be working at the IOM regional office located in San José, Costa Rica.

2. Requirements:

- Senior student of political science, international relations, communications or related career.
- Written and spoken proficiency in English and Spanish.
- English-Spanish and Spanish-English translation skills.
- Interest to learn about migration issues.

3. Internship objective:

Support the implementation of the IOM Regional Communications Strategy under the supervision of the Regional Media and Communications Assistant and the Regional Media and Communications Officer.

4. **Tasks:**

- Monitor migration issues.
- Development of content for social media.
- Assistance in international meetings, conferences and seminars.
- Prepare and review translations of relevant documents/content which will be used in different platforms. Support the production of content for the institutional blog.
- Perform such other duties as may be assigned.

5. **Benefits:**

- Professional experience in a United Nations agency.
- USD \$250 monthly stipend for transportation and food.
- Trainings in communications, social media, migration issues, etc.

- ✓ Interested candidates must submit their application (CV) by e-mail to:
ROSanJoseCommunications@iom.int
- ✓ The email subject must be “**Internship January 2018**”.
- ✓ Deadline for sending applications: **November 22, 2017**