



Terms of reference

Internship – February 2019

International Relations, Political Science or Communications

Title: Media and Communications Intern

Organizational Unit: Regional Communications Unit – San José (Costa Rica)

Duration: Four Months (starting February 25 – June 28, 2019)

Working hours: Full-time

Stipend: USD \$250 monthly

Selection process: Short listed applicants will be asked to complete an English written test and an interview.

1. Background:

The selected person for this internship will support the implementation of the regional communications strategy of the International Organization for Migration (IOM)'s Regional Office for Central America, North America and the Caribbean. The intern will be working at the IOM regional office located in San José, Costa Rica.

2. Requirements:

- Senior student of communications, political science, international relations, or related career.
- Written and spoken proficiency in English and Spanish.
- English-Spanish and Spanish-English translation skills.
- Interest to learn and write about migration issues.

3. Internship objective:

Support the implementation of the IOM Regional Communications Strategy under the supervision of the Regional Media and Communications Assistant and the Regional Media and Communications Officer.

4. Tasks:

- Prepare media clipping and newsletters on migration issues.
- Development of content for social media and scripts for audiovisual products.
- Logistical assistance in international meetings, conferences and seminars.
- Prepare and review translations of relevant documents/content which will be used in different platforms. Support the production of content for the institutional blog.

- Perform such other duties as may be assigned.

5. Benefits:

- Professional experience in a United Nations agency.
- USD \$250 monthly stipend for transportation and food.
- Trainings in communications, social media, migration issues, etc.

- ✓ Interested candidates must submit their application (CV) by e-mail to:
ROSanJoseVacancies@iom.int
- ✓ The email subject must be “**Communications Internship February 2019**”.
- ✓ Deadline for sending applications: **February 17, 2019.**